

# JRE PTSA Meeting Minutes

Wednesday, October 16 at 9AM — JRE Cafeteria/Zoom

(DRAFT UNTIL APPROVED AT NEXT MEETING)

**Attendees:** Megan Williams, Sheila Greenhill, Maria Aray, Carlene Stahlnecker, Michelle Kostick, Kara Cannarozzo, Kate Treadwell

## Meeting Minutes:

1. CALL TO ORDER – Meeting called to order at 9:06 AM by co-chair Megan.
2. ESTABLISH QUORUM – Not enough for a quorum.
3. INTRODUCTIONS
4. APPROVAL OF MINUTES
  - Move approval of Minutes for June 6, 2024 and September 18, 2024 to next meeting.
5. BUILDING UPDATE – Mrs. Barg
  - Enjoying helping with bulb planting today, all students are planting bulbs around the Jeff Road sign in front.
  - Thank you again for amazing start to the year.
  - Fun run was amazing. Kids were so excited, and the school spirit was awesome.
  - Book fair materials are here and ready. Family night and during school. Register for visitor aware. Red ribbon week coming up.
  - Planning for ingathering.
  - Celebrating instructional practices, children are amazing, working in partnership with student council on a cafeteria culture project: how to be our best in the words of kids.
  - A culture of safety for everyone (physical and emotional) is an important message being focused on from the Superintendent on down, all the way through students to families.
6. CO-CHAIR UPDATE / ANNOUNCEMENTS
  - Student directory: District was trying to get something to work but it's now back with the buildings to decide what to do with it. Discussed whether something electronic might be better. Katie Ward is the chair, co-chairs will talk with her.
7. FINANCIAL REPORT – Treasurer Michelle Kostick
  - Approved budget shared
  - Michelle is watching ins and outs. Outs are getting easier with the new process because she can see what line to take from. Deposits are still difficult to know what goes where. Fun run a huge success, will come direct deposit. \$24,627, great job, kudos to Kara for spear heading the effort and all the other leaders and volunteers.
  - Michelle spoke to someone interested in her position for next year.
  - Question from Michelle: What do we want to know at the meeting? She's happy to share, just wants to make sure we're getting what we need and want.
8. COMMITTEE REPORTS from Committee Chairs
  - ASEP | *Update from Sheila Greenhill:* We're now a committee of 2! Claire DelMonte has volunteered to help with ASEP. I'm working on detailed procedures for all the steps so we can start doing things together. Also looking to recruit more people to help, it will be easier

to continue if there are a few people helping. This past session, Lego filled in 4 minutes so looking at how we can tweak the schedule or sessions to allow more kids to participate.

- Book fair | *Update from Kara and Megan:* Need help for set up on Friday morning in auditorium. A couple volunteered to come. Book fair runs from 21<sup>st</sup> – 25<sup>th</sup>, Exciting to allow parents to come in to shop this year, come in any time to shop, sign up Visitor aware.
- Book vending | *Update from Kara:* Machine is here! Money from fun run and scholastic will be used to fill. We can buy books from places other than Scholastic if cheaper. Michelle to add a budget line for next year.
- Super sale | *Update from Megan:* Biggest district fundraiser, donations today, need volunteers, preview day Friday if you volunteer today or tomorrow – Generates \$50-60K for the district.
- POP | *Update from Maria Aray:* Great start, first week was full, with changing weather it starts slow down. Maria is looking at ways to make it easier for people signing up – getting rid of old entries, showing in month view. It's included in Enews.
- Square1 art | *Update from Lisa Heisman:* All Jefferson Road students are creating special works of art that families may purchase unique gifts and keepsakes. Every order made will help you preserve special memories AND will raise funds for our school. Orders ship free to your home if you order by the deadline, Monday, November 25th. Lisa is working on tiles for 5<sup>th</sup> grade.
- Birthday board | *Update from Megan:* Looking for someone to take over the birthday board. Line item in the budget. Your schedule. Office provides list of names. Fun, light assignment for someone that likes to be artsy!
- Fun run | *Update from Kara:* Email to families will go out. Met with Booster group, trying to figure out dates for next year. 80% kids registered. 65% had donations. There were a few concerns, being the first year, took the max package from Booster which was 15%, next year we'll use online platform, more work, but Booster only takes closer to 3%. Next year, more work and planning but seeing how much more money we can get it will be worth it. Looking to get more teacher participation. Money will be used for a variety of things and will be communicated to families: including but not limited to: Teacher's grant, Yearbooks for all. Engage Michelle with money conversations, all agreed should be as transparent and detailed as possible. Dunk tank for Mr Burrows is next Friday 😊 We appreciate Mr Burrows.
- Light the loop | Coming up on the 26<sup>th</sup>. Maybe not ask for donations on the heels of the Fun run success.
- 5<sup>th</sup> grade celebration | *Update from Kara Ricotta:* Scheduled for Monday, June 16! More details to come.
- DEI | *Update from Annalise Johnson:* no updates from the DEI Committee but if any concerns come up, I'm always able to chat/consult with anyone if anything DEI related arises

9. DISTRICT UPDATES - None

10. UNFINISHED BUSINESS – None

11. NEW BUSINESS - None

12. ADJOURNMENT (by general consent or motion) – Meeting adjourned by co-chairs at 9:49AM.